

Austin County Emergency Service District No. 2  
Meeting Minutes for  
Wednesday, September 13, 2023 – 7:00 PM

1. Call to Order
  - a. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
  - a. Directors present: Charles Verm, James Toman, Laurie Michalke, Jeremy Waters
  - b. Directors absent: Danny Atwood
  - c. Fire Department Representatives: Sr. Captain Randy Ostwald, Captain Kevin Kramr, Judy Zapalac and Billy Doherty
3. Acknowledgement of Public Attendance
  - a. None
4. Reading and approval of previous Meeting Minutes
  - a. Monthly Meeting: August 9, 2023 - Motion made by Laurie Michalke and seconded by Charles Verm to approve the minutes as written, motion passed.
  - b. Monthly Meeting: August 30, 2023 - Motion made by James Toman and seconded by Laurie Michalke to approve the minutes as written – Tax Rate meeting, motion passed.

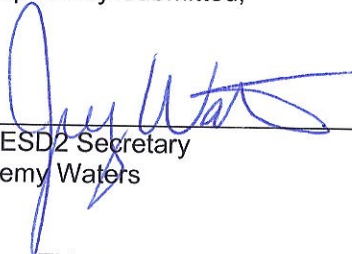
5. Treasurer's Report: Review, discussion, and possible action on the following items:
  - a. Accounts Balances as of August 31, 2023.

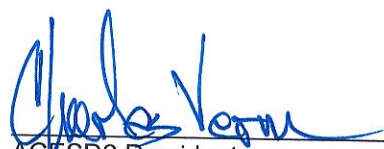
10000 - CSB (Non-Tax) (110)	\$61,234.03
10001- Citizens State Bank (724)	\$1,044,921.86
10005-CSB (P/R) (102)	\$65,725.32
10006-Tex Pool (001)	\$282,134.51
10007-Tex Pool (002)	\$28,296.92
10013-CSB (General) (099)	\$3,996.57
10014- Citizens State Bank CD (99000)	\$113,154.14
<b>Total Checking/Savings</b>	<b>\$1,599,463.35</b>

- b. Operation's expenses
      - i. Reviewed monthly charges. Everything looks good.
    - c. Necessary Accounts Balancing
      - i. Chief Willingham requesting \$50,000.00 for payroll account for 2 payrolls (09-27 and 10-2023 - TCDRS and insurance). The 99 general account request is \$70,000.00. Charles Verm made a motion, seconded by Jeremy Waters, to make this transfer from 724 to the two accounts. Motion passed.
      - ii. We need to approve and sign a check for ACAD – 4<sup>th</sup> quarter for \$15,096.00.
    - d. Budget Amendments, if any
      - i. None, maybe next month
    - e. Accounts Payable
      - i. None
6. Operation's Report and Requests
  - a. Call activity and status of Departments
    - i. Runs total = 53
    - ii. Average inside 4.56
    - iii. Average outside 12.26
  - b. Any activities requiring Board approval.
  - c. Department Apparatus Status

7. Ratification of Resolution 20230830 – Tax Rate
  - a. Motion made by Charles Verm to approve the Resolution 20230830, seconded by Jeremy Waters, motion passed.
8. Discuss and possible action on “Resolution Authorizing Increase and Establishing an Annual Limit on Fees of Office”.
  - a. Motion made by Charles Verm to accept the “Resolution 20230913 Authorizing Increase and Establishing an Annual Limit on Fees of Office”, seconded by Jeremy Waters. Present and not voting, Laurie Michalke. Motion passed with 3 votes.
9. Old Business - Discussion and possible action on the following items:
  - a. Capital Planning
  - b. Station 2 Property - Initial Due Diligence
10. General new business and request for future agenda items.
11. Date of next meeting (October 18, 2023) (3<sup>rd</sup> Wednesday due to Austin County Fair)
12. Adjournment at 7:53 PM

Respectfully Submitted,

  
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ACESD2 Secretary  
Jeremy Waters

  
\_\_\_\_\_  
ACESD2 President  
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network File Name: ACESD BOD 09-13-2023 ESD.MP3.