

Austin County Emergency Service District No. 2
Meeting Minutes for
Wednesday, June 14, 2023 – 7:00 PM

1. Call to Order
 - a. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
 - a. Directors present: Charles Verm, James Toman, Jeremy Waters, Laurie Michalke
 - b. Directors absent: Daniel Atwood
 - c. Fire Department Representatives: Chief Willingham, Judy Zapalac and Billy Doherty
3. Acknowledgement of Public Attendance
 - a. No
4. Reading and approval of previous Meeting Minutes
 - a. Monthly Meeting: May 10, 2023. Motion made by James Toman and seconded by Jeremy Waters to approve the minutes. Motion passed.

5. Treasurer's Report: Review, discussion, and possible action on the following items:

a. Accounts Balances as of May 31, 2023.

10000 - CSB (Non-Tax) (110)	\$61,094.03
10001- Citizens State Bank (724)	\$1,268,094.17
10005-CSB (P/R) (102)	\$42,864.95
10006-Tex Pool (001)	\$278,495.17
10007-Tex Pool (002)	\$27,931.88
10013-CSB (General) (099)	\$29,604.50
10014- Citizens State Bank CD (99000)	\$113,154.14
Total Checking/Savings	\$1,821,238.84

- b. Operation's expenses
 - i. Reviewed monthly charges. Everything looks good.
 - c. Necessary Accounts Balancing
 - i. Chief Willingham requesting \$74,000.00 for payroll account for 2 payrolls (06-21 and July 5 - TCDRS and insurance). The 99 general account request is \$55,000.00. James Toman made a motion, seconded by Laurie Michalke to make this transfer from 724 to the two accounts. Motion passed.
 - d. Budget Amendments, if any
 - i. None
 - e. Accounts Payable
 - i. We need to pay ACAD for 3rd quarter for \$15,096.00. Motion made by Charles Verm to pay and seconded by Laurie Michalke. Motion passed.
6. Operation's Report and Requests
- a. Call activity and status of Departments
 - i. Runs total = 26
 - ii. Average inside 4.34
 - iii. Average outside 8.29
 - b. Any activities requiring Board approval
 - c. Department Apparatus Status
 - i. 60111 Tower in shop
 - ii. 60107 in shop
 - iii. 60103 has some issues

7. Initial 2023-2024 Budget Discussion
8. Old Business - Discussion and possible action on the following items:
 - a. Capital Planning
 - b. Station 2 Property - Initial Due Diligence
9. General new business and request for future agenda items.
10. Date of next meeting (July 12, 2023)
11. Adjournment at 7:43 PM

Respectfully Submitted,



ACESD2 Secretary
Jeremy Waters



ACESD2 President
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network File Name: ACESD BOD 06-14-2023 ESD.MP3.