

Austin County Emergency Service District No. 2
Meeting Minutes for
Wednesday, March 08, 2023 – 6:58 PM

1. Call to Order
 - a. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
 - a. Directors present: Charles Verm, James Toman and Daniel Atwood
 - b. Directors absent: Laurie Michalke and Jeremy Waters
 - c. Fire Department Representatives: Chief Willingham and Judy Zapalac
3. Acknowledgement of Public Attendance
 - a. None
4. Election or Confirmation of Board Officers
 - a. None, last month completed
5. Reading and approval of previous Meeting Minutes
 - a. Monthly Meeting: February 08, 2023. Motion made by James Toman and seconded by Daniel Atwood to approve the minutes. Motion passed.

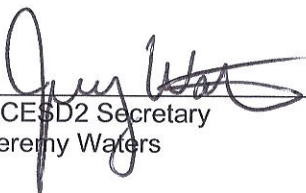
6. Treasurer’s Report: Review, discussion, and possible action on the following items:
 - a. Accounts Balances as of February 28, 2023.

10000 - CSB (Non-Tax) (110)	\$61,298.86
10001- Citizens State Bank (724)	\$1,529,120.41
10004-First National Bank (425) made new CD	\$0.00
10005-CSB (P/R) (102)	\$47,977.21
10006-Tex Pool (001)	\$275,149.80
10007-Tex Pool (002)	\$27,596.39
10011-Citizens State Bank CD (48150) made new CD	\$0.00
10013-CSB (General) (099)	\$20,797.66
10014- Citizens State Bank CD (99000)	\$113,154.14
Total Checking/Savings	\$2,075,094.47

- b. Operation’s expenses
 - i. Reviewed monthly charges. Everything looks good.
 - c. Necessary Accounts Balancing
 - i. Chief Willingham requesting \$100,000.00 for payroll account for 3 payrolls (03-14, 03-28 and 04-11, TCDRS and insurance). The 99 general account request is \$2,000.00. Charles Verm made a motion, seconded by Daniel Atwood to make this transfer from 724 to the two accounts. Motion passed.
 - d. Budget Amendments, if any
 - i. None
 - e. Accounts Payable
 - i. We need to sign a check for Victor Insurance Managers, Inc. for \$1,750.00 to bond treasurer Laurie Michalke, a check for CSB for \$100,767.30 for truck 60114 payment, a check for ACAD for \$15,096.00 2nd quarter appraisal allocation and a check for Smith, Murdaug, Little & Bonham, L.L.P for a immunization policy letter. Motion made by Charles Verm seconded by James Toman; motion passed.
7. Operation’s Report and Requests
 - a. Call activity and status of Department
 - i. Runs total = 40
 - ii. Average inside = 6.13
 - iii. Average outside = 8.76

8. Old Business - Discussion and possible action on the following items:
 - a. Capital Planning
 - b. Station 2 Property
9. General new business and request for future agenda items.
 - a. Certified Emergency Services Commissioner
 - i. We received Jeremy Waters CESC certificate in the mail.
10. Date of next meeting (April 12, 2023)
11. Adjournment at 7:27 PM

12. Respectfully Submitted,



ACESD2 Secretary
Jeremy Waters



ACESD2 President
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD 03-08-2023 ESD.MP3.