

Austin County Emergency Service District No. 2
Meeting Minutes for
Wednesday, February 08, 2023 - 7:00 PM

1. Call to Order
 - a. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
 - a. Directors present: Charles Verm, James Toman, Laurie Michalke and Jeremy Waters, Daniel Atwood
 - b. Directors absent: None
 - c. Fire Department Representatives: Chief Willingham, Judy Zapalac and Billy Doherty
3. Acknowledgement of Public Attendance
 - a. None
4. Election or Confirmation of Board Officers
 - a. Motion by Laurie Michalke, seconded by James Toman to keep the board as it is, motion passed.
5. Reading and approval of previous Meeting Minutes
 - a. Monthly Meeting: February 08, 2023. Motion made by Laurie Michalke and seconded by Jeremy Waters to approve the minutes. Motion passed.

6. Treasurer's Report: Review, discussion, and possible action on the following items:

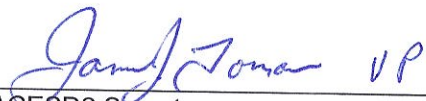
a. Accounts Balances as of January 31, 2023.

10000 - CSB (Non-Tax) (110)	\$61,298.86
10001- Citizens State Bank (724)	\$1,306,041.52
10004-First National Bank (425)	\$55,629.49
10005-CSB (P/R) (102)	\$42,407.19
10006-Tex Pool (001)	\$274,203.41
10007-Tex Pool (002)	\$27,501.45
10011-Citizens State Bank CD (48150)	\$57,376.17
10013-CSB (General) (099)	\$19,145.45
Total Checking/Savings	\$1,843,603.54

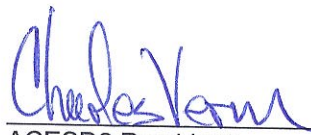
- b. Operation's expenses
 - i. Reviewed monthly charges. Everything looks good.
 - c. Necessary Accounts Balancing
 - i. Chief Willingham requesting \$75,000.00 for payroll account for 2 payrolls (02-14 and 02-28, TCDRS and insurance). The 99 general account request is \$15,000.00. Charles Verm made a motion, seconded by Danny Atwood to make this transfer from 724 to the two accounts. Motion passed.
 - d. Budget Amendments, if any
 - i. None
 - e. Accounts Payable
 - i. We need to sign a check for Southside Bank for \$132,405.89 for the building; VFIS of Texas for \$7,469.00 and for Metro Fire for \$5,048.00, Smith, Murdaugh, Little & Bonham, L.L.P. for \$1,816.50, motion passed by Charles Verm to approve Smith, Murdaugh, Little & Bonham, L.L.P. for \$1,816.50 seconded by Laurie Michalke, motion passed.
7. Operation's Report and Requests
- a. Call activity and status of Department
 - i. Runs total = 41
 - ii. Average inside = 4.91
 - iii. Average outside = 10.40
 - iv. Average person = 3.73

8. Old Business - Discussion and possible action on the following items:
 - a. Capital Planning – Discussed Bishop land donation.
 - b. Station 2 Property
9. General new business and request for future agenda items.
 - a. Certified Emergency Services Commissioner
 - i. James Toman and Daniel Atwood received CESE certificates.
10. Date of next meeting (March 08, 2023)
11. Adjournment at 7:30 PM

Respectfully Submitted,



ACESD2 Secretary
Jeremy Waters



ACESD2 President
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD 02-08-2023 ESD.MP3.