

**Austin County Emergency Service District No. 2
Texas Emergency Service Retirement System Board**

Notice of Public Meeting

**Friday, 3 February 2023
6:00 P.M.**

**Sealy Fire Station One
1207 Hwy 90 West Sealy, Texas**

1. Call to Order
2. Roll Call & Certification of a Quorum
3. Approval of previous meeting minutes
4. Certification of Membership Reconciliation Report
5. Approval of 2022 Annual Report of members' service
6. Approval of Form 602A (Annual Report of Local Board Membership and Authorized Users)
7. Approval of current meeting minutes
8. Adjournment

CERTIFICATION OF POSTING

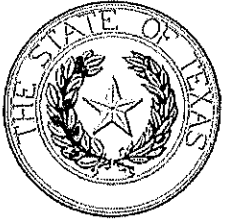
I certify that the above Notice of Meeting and Agenda was posted at

- the Sealy Fire Station One, 1207 Highway 90 West, Sealy, Texas,
- the sealyfire.com website

on or before the 31st of January 2023, by 6:00PM, and that such posting was done in accordance with the Texas Open Meetings Act (Texas Government Code, Ann. Sec. 551.041)

(Signed copy on file)

Charles Verm. President



TEXAS EMERGENCY SERVICES RETIREMENT SYSTEM
 P.O. BOX 12577 AUSTIN, TEXAS 78711-2577
 (800) 919-3372 FAX (512) 936-3480
<http://tesrs.texas.gov>

**2022 ANNUAL REPORT FOR AUSTIN COUNTY ESD#2
 31-January-2023**

LOCAL PENSION BOARD REGISTRATION AND ANNUAL REPORT CERTIFICATION FOR 2022

- 1) REVIEW ROSTER
- 2) MAKE ALL PARTICIPANT ADDITIONS AND TERMINATIONS BEFORE STARTING YOUR ANNUAL REPORT.
- 3) THE LOCAL PENSION BOARD SHOULD REVIEW AND ADOPT THIS ANNUAL REPORT IN A PUBLIC MEETING.
- 4) PLEASE DO NOT MAIL OR EMAIL A COPY TO OUR AGENCY.
- 5) KEEP A COPY FOR YOUR RECORDS.
- 6) THE ACCEPTANCE OF THIS ANNUAL REPORT BY THE TESRS IS SUBJECT TO THE SUCCESSFUL RECONCILIATION OF ANY MEMBERSHIP CHANGES IDENTIFIED IN THE REPORT. THE REJECTION OF ANY PENDING TRANSACTION BY TESRS WILL RESULT IN THE REJECTION OF THIS ANNUAL REPORT.

LOCAL BOARD REGISTRATION

The following individuals have been elected and currently serve as Trustees pursuant to Title 8, Government Code Subtitle H. Texas Emergency Services Retirement System Sec. 865.012.

Board Title	Name	Board Position	Term Expiration
Chairman	VERM, CHARLES	Government	2/28/2023
Secretary	GREESON, TIM	Firefighter	2/28/2023
Trustee	WILSON, STEVE	Civilian	2/29/2024
Trustee	BRYANT, CHRISTOPHER	Firefighter	2/29/2024
Trustee	WISIAN, EMILY LITCHAUER	Civilian	2/29/2024
Vice-Chairman	WILLINGHAM, KENNY	Firefighter	2/28/2023

ANNUAL REPORT ACTIVE PARTICIPANTS

SNO	Participant Name	Start Date	End Date	Did Member Attend 25% of Emergencies?	Did Member Attend 20 Hours Training?
1	BRYANT, CHRISTOPHER L	1/1/2022	12/31/2022	No Yes	No Yes
2	GREESON, TIMOTHY D	1/1/2022	12/31/2022	No Yes	No Yes
3	KULOW, DANIEL L	1/1/2022	12/31/2022	No Yes	No Yes



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2022 ANNUAL REPORT FOR AUSTIN COUNTY ESD#2
31-January-2023

I certify that the local board met on the date indicated below in a posted open meeting and approved this annual report.

Board Meeting Date: 2, 3, 2023

Charles Verm
Name of Presiding Officer

2, 3, 2023

AUSTIN COUNTY ESD#2

MEMBERSHIP RECONCILIATION REPORT FOR THE SIX MONTHS ENDING February 28, 2023

AUSTIN COUNTY ESD#2
ATTN: CHARLES VERM, Chairman

TO ADD OR TERMINATE MEMBERS,
VISIT WWW.TESRS.TEXAS.GOV AND
LOGON TO TESRS ON-LINE

THIS IS NOT A BILL

Purpose: TESRS provides a Membership Reconciliation Report (MRR) online for each Participating Department. The MRR identifies by name the members of the Department covered by TESRS benefits and discloses the basis of semi-annual contribution billing to the Department's Governing Entity. The Local Board must meet and certify the MRR. Local Boards must ensure that eligible Department members are enrolled in TESRS and are not paying contributions for those who are no longer with the Department.

Deadlines: First Billing Period (Sep-Feb) Due February 23rd.
Second Billing Period (Mar-Aug) Due August 26th.

On-Line Access is Required: Your Local Board will need at least one authorized user of TESRS On-Line (TOL) to complete the MRR process. Authorized users are designated by the Local Board and authorized by TESRS.

Don't Wait to the Last Minute: Local Boards must ensure that the Chief/Participating Department Head has implemented routine processes to enroll and terminate TESRS members as needed throughout the year.

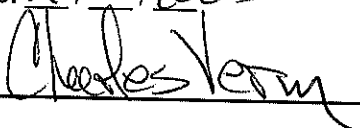
Instructions:

- **Authorized User:** Log on to TOL when the MRR is available (February 1st and August 1st).
- **Authorized User:** Download and print the MRR. Provide the printed MRR to the Chief/Participating Department Head.
- **Chief/Participating Department Head:** Compare the TESRS Active Membership listing on the MRR to the current roster of active members of the Department.
- **Chief/Participating Department Head:** Enroll and/or terminate TESRS membership as needed.
- **TESRS Benefit Specialist:** Process the enrollment and/or termination of TESRS membership submitted by the Chief/Participating Department Head and re-generate the MRR to reflect enrollment changes.
- **Authorized User:** Download and print the updated MRR.
- **Chief/Participating Department Head:** Review the updated MRR for accuracy. Make enrollment changes until the MRR accurately reflects that the active members of the Department are enrolled as members of TESRS.
- **Local Board Chair:** Schedule a Local Board meeting and post notice of the meeting at least 72 hours in advance of the meeting date and time.
- **Local Board Meeting:** Review the MRR and the Department's membership roster; review any other charges delineated on the MRR, if any.
- **Local Board Meeting - Action Required:** The Local Board must certify by signature of the Chair the accuracy of the MRR. Electronic signature is indicated by submittal of the MRR in TOL and must be provided to TESRS no later than the fifth day before the last day of the billing period.
- **Authorized User:** Complete the MRR process in TOL no later than the fifth day before the last day of the billing period. Log on to TOL; open the MRR; enter the Local Board Meeting Date; enter the Presiding Officer; click Save Date.

Board Meeting Date: 2, 3, 2023

CHARLES VERM

Presiding Officer



2/2/2023 1:16:23 PM

Submission Date

AUSTIN COUNTY ESD#2

Active / Terminated / Military Duty Members

Name	Months	Rate	Amount	Comments
1 BRYANT, CHRISTOPHER	6	\$36.00	\$216.00	Active Participant
2 GREESON, TIMOTHY	6	\$36.00	\$216.00	Active Participant
3 JIMENEZ II, FERNANDO	1	\$36.00	\$36.00	Active Participant
4 KULOW, DANIEL	6	\$36.00	\$216.00	Active Participant
			\$684.00	

AUSTIN COUNTY ESD#2

No Billing For Retroactive Months This Quarter

No Billing for COLA Adjustments or MTES Payees This Quarter

No Billing for COLA Adjustments or MTES Payees This Quarter

Summary Section

Date	Item Description	Amount
2/28/2023	<i>Active / Terminated / Military Duty Members</i>	
	<i>Retroactive Members</i>	\$684.00
	<i>COLA Adjustments / MTES Payees</i>	
	<i>Other Adjustments</i>	
	<i>Late Fees / Penalties</i>	\$0.00
	<i>Part II Contribution (0%)</i>	\$0.00
		\$684.00

TEXAS EMERGENCY SERVICES RETIREMENT SYSTEM
FORM 602A-2023: March 1, 2023 to February 29, 2024
 ANNUAL REPORT OF LOCAL BOARD MEMBERSHIP AND AUTHORIZED USERS

1. DEPARTMENT:			
DEPT NAME: Austin County Emergency Services District No.2		CHIEF: Kenny Willingham	
MAILING ADDRESS: P.O. Box 1485 Sealy, TX 77474		CHIEF'S EMAIL: kenny.willingham@sealyfire.com	
DELIVERY ADDRESS: 1207 HWY 90 W. Sealy, TX 77474		CHIEF'S PHONE: 979-885-2222	
<small>ADDRESS</small>	<small>CITY</small>	<small>STATE</small>	<small>ZIP</small>

2. LOCAL BOARD MEMBERSHIP:

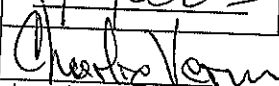
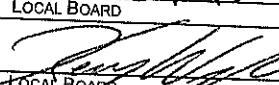
Term 3/1/2023 to 2/29/2024	Name: Charles Verm	Phone: 979-885-2222	
	E-mail: charlie.verm@sealyfire.com		
OFFICER > Chair	REPRESENTS > Government		
Term 3/1/2023 to 2/29/2024	Name: Kenny Willingham	Phone: 979-885-2222	
	E-mail: kenny.willingham@sealyfire.com		
OFFICER > Vice-Chair	REPRESENTS > Firefighter/Emergency Responder		
Term 3/1/2023 to 2/29/2024	Name: Timothy Greeson	Phone: 979-885-2222	
	E-mail: timothy.greeson@sealyfire.com		
OFFICER > Secretary	REPRESENTS > Firefighter/Emergency Responder		
Term 3/1/2023 to 2/28/2025	Name: Christopher Bryant	Phone: 979-885-2222	
	E-mail: chris.bryant@sealyfire.com		
OFFICER > Not a Local Board Officer	REPRESENTS > Firefighter/Emergency Responder		
Term 3/1/2023 to 2/28/2025	Name: Steve Wilson	Phone: 979-885-2222	
	E-mail: steve@wilsonengr.com		
OFFICER > Not a Local Board Officer	REPRESENTS > Community		
Term 3/1/2023 to 2/28/2025	Name: Emily Wisian	Phone: 979-885-2222	
	E-mail: emily.wisian@sealyfire.com		
OFFICER > Not a Local Board Officer	REPRESENTS > Community		

3. AUTHORIZED USERS:

- **Authorization Period: 3/1/2023 to 2/29/2024**

Name :	Charles Verm	E-mail:	charlie.verm@sealyfire.com
Name :	Kenny Willingham	E-mail:	kenny.willingham@sealyfire.com

4. CERTIFICATION AND SIGNATURE

Local Board Meeting Date >	2/3/2023	By signature below, I certify that the Local Board met in accordance with 34TAC §310.5 and §310.8 on the date indicated. The Local Board reviewed the TESRS Pension System Security Policy and implemented processes with respect to accessing the Department's information in the Pension System's database which protect member information, including electronic data.		
SIGNATURE:				
SIGNATURE:		PRINTED NAME: Kenny Willingham	DATE: 2/3/2023	

E-MAIL TO: benefitsteam@tesrs.texas.gov


**Austin County Emergency Service District No. 2
Texas Emergency Service Retirement System Board**

LOCAL PENSION BOARD NAME: AUSTIN COUNTY ESD #2 TESRS

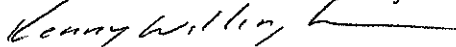
MEETING DATE AND TIME: Friday, February 3, 2023 at 6:00 P.M.


MEETING LOCATION: 1207 Hwy 90 W, Sealy, TX 77474

1. Call to Order – 6:09
2. Roll Call & Certification of a Quorum.— Present: Charles Verm, Kenny Willingham, Chris Bryant, and Emily Wisian. Not Present: Steve Wilson and Tim Greeson.
3. Charles makes a motion to approve the previous meeting minutes (August 13, 2022), seconded by Kenny. Approved.
4. Certification of Membership Reconciliation Report – (Fernando Jimenez was terminated). Charles makes a motion to approve the Membership Reconciliation Report as presented, seconded by Chris. Approved.
5. Kenny makes a motion to approve the 2022 Annual Report of members' service, with changes of "No" to "Yes" for members involvement, seconded by Charlie. Approved.
6. Charles makes a motion to approve Form 602A, as presented, seconded by Kenny. Approved.
7. Charles makes a motion to approve current meeting minutes, seconded by Kenny. Approved.
8. Adjournment – 6:21


Tim Greeson

ACESD2 TESRS Board Secretary




Charlie Verm

ACESD2 TESRS Board Chairman