

Austin County Emergency Service District No. 2  
Meeting Minutes for  
Wednesday, November 09, 2022 - 7:00 PM

1. Call to Order
  - a. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
  - a. Directors present: Charles Verm, James Toman and Daniel Atwood Laurie Michalke and Jeremy Waters,
  - b. Directors absent: None
  - c. Fire Department Representatives: Chief Willingham, Judy Zapalac and Billy Doherty
3. Acknowledgement of Public Attendance
  - a. None
4. Reading and approval of previous Meeting Minutes
  - a. Monthly Meeting: October 12, 2022. Motion made by James Toman and seconded by Daniel Atwood to approve the minutes. Motion passed.
5. Treasurer's Report: Review, discussion, and possible action on the following items:
  - a. Accounts Balances as of October 31, 2022.
 

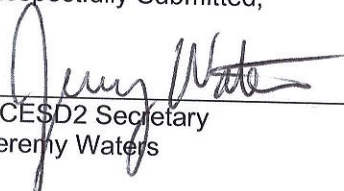
10000 - CSB (Non-Tax) (110)	\$60,233.86
10001- Citizens State Bank (724)	\$651,751.30
10004-First National Bank (425)	\$55,629.49
10005-CSB (P/R) (102)	\$56,368.62
10006-Tex Pool (001)	\$271,492.29
10007-Tex Pool (002)	\$27,229.48
10011-Citizens State Bank CD (48150)	\$57,376.17
10013-CSB (General) (099)	\$22,312.54
<b>Total Checking/Savings</b>	<b>\$1,202,393.75</b>
  - b. Operation's expenses
    - i. Reviewed monthly charges. Everything looks good.
  - c. Necessary Accounts Balancing
    - i. Chief Willingham requesting \$50,000.00 for payroll account for 2 payrolls (11-22-22 and 12-06-2022, TCDRS and insurance). The 99 general account request is \$10,000.00. Laurie Michalke made a motion, seconded by Charles Verm to make this transfer from 724 to the two accounts. Motion passed.
    - ii. Reviewing current CD's. Motion made by Charles Verm to move to renew the CSB CD for their special this coming month. Motion passed.
  - d. Budget Amendments, if any
    - i. Out of future capital into communications move \$2,792.25 insurance reimbursement for Portable Radio, \$2000.00 for Federal Signal Alerting, money budgeted from last year. (Alerting box just arrived.) Out of future capital into gear move \$5,5000.00 from Bluebonnet grant to be used for PPE. Motion made by James Toman and seconded by Jeremy Waters to transfer money into capital expenses for these items. Motion passed.
  - e. Accounts Payable
    - i. We need to sign a check for Target Solution Learning, LLC for \$3,420.11 and Kilgore Industries, L.P. for \$2,770.00. They are within budget and just need to be signed.
6. Operation's Report and Requests
  - a. Call activity and status of Department
    - i. Runs total = 57
    - ii. Average inside = 5.63
    - iii. Average outside = 10.50
    - iv. Average person = 3.52

- b. Any activities requiring Board approval
  - i. We had to commit to order a chastity to get it in by 2023 and it will go on the 2024 budget year for \$54,000.00. Charles Verm made a motion for Chief Willingham to proceed with the procurement of the next booster truck per our replacement plan. Seconded by Daniel Atwood. Motion passed. There will be no expenses until next budget year.

c. Department Apparatus Status

- 7. Old Business - Discussion and possible action on the following items:
  - a. Capital Planning – Discussed Bishop land donation
  - b. Discussed add on to our present fire station I
- 8. General new business and request for future agenda items.
- 9. Date of next meeting (14 December 2022)
- 10. Adjournment at 7:48 PM

Respectfully Submitted,

  
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ACESD2 Secretary  
Jeremy Waters

  
\_\_\_\_\_  
ACESD2 President  
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD 11-09-2022 ESD.MP3.