

Austin County Emergency Service District No. 2  
Meeting Minutes for  
Wednesday, May 11, 2022 - 7:02 PM

1. Call to Order
  - a. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
  - a. Directors present: Charles Verm, James Toman, Jeremy Waters, Laurie Michalke
  - b. Directors absent: Daniel Atwood
  - c. Fire Department Representatives: Fire Chief Kenny Willingham by phone, Judy Zapalac, Billy Doherty
3. Acknowledgement of Public Attendance
  - a. None
4. Reading and approval of previous Meeting Minutes
  - a. Monthly Meeting: April 13, 2022. Motion made by James Toman and seconded by Laurie Michalke to approve the minutes. Motion passed.

5. Treasurer's Report: Review, discussion, and possible action on the following items:

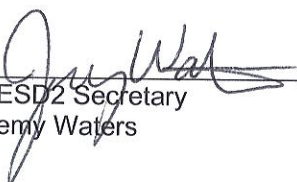
a. Accounts Balances as of April 30, 2022.

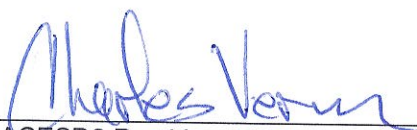
10000 - CSB (Non-Tax) (110)	\$59,693.86
10001- Citizens State Bank (724)	\$1,043,535.91
10004-First National Bank (425)	\$55,574.05
10005-CSB (P/R) (102)	\$32,226.67
10006-Tex Pool (001)	\$269,074.12
10007-Tex Pool (002)	\$26,986.96
10011-Citizens State Bank CD (48150)	\$57,208.74
10013-CSB (General) (099)	\$38,098.07
<b>Total Checking/Savings</b>	<b>\$1,582,398.38</b>

- b. Operation's expenses
  - i. Reviewed monthly charges.
  - ii. We need to sign checks for \$2,688.00 for Kilgore Industries, LP for ac maintenance and \$2,800.00 for Meadow Tree Service for tree trimming of 28 trees, Delta Industrial Service and Supply for \$3,620.00. Motion made by Laurie Michalke to pay these bills and seconded by Jeremy Waters; motion passed.
- c. Necessary Accounts Balancing
  - i. Chief Willingham requesting \$64,000.00 for payroll account for 2 payrolls (May 25 and June 8), TCDRS and insurance. The 99 general account request is \$40,000.00. Charles Verm made motion and seconded by Laurie Michalke to make this transfer from 724 to the two accounts. Motion passed.
- d. Budget Amendments, if any
  - i. Current balance in insurance \$5,246.33. Need to move \$2800.00 from insurance to Facility Improvements to cover the cost of tree trimming.
  - ii. Current balance in insurance after tree trimming \$2,446.33. Need to move \$2446.33 to truck repair to cover part of the cost for the repairs on the utility truck.
  - iii. Current balance in Equipment \$2,321.26. Need to move \$1,099.75 to truck repair to cover the remaining cost of the utility truck. Remaining money in tools and equipment \$1,221.51
  - iv. We have no future expenses in insurance this budget year. The remaining balance \$1,221.51 will be enough for tools and equipment if we don't have any major failure of fire hose
- e. Accounts Payable

6. Operation's Report and Requests
  - a. Call activity and status of Department
    - i. Runs total = 43
    - ii. Average inside = 5.86
    - iii. Average outside = 10.63
    - iv. Average person = 3.6
  - b. Any activities requiring Board approval
    - i. None
  - c. Department Apparatus Status
    - i. Chief Willingham says we got the tower back which had repairs completed for \$41,313.56. We had an issue with the ford pick up which is why we just moved money to pay for this.
7. Capital Planning
  - a. Discussed the annex we are planning to build on.
  - b. Discussed the new station we will be needing, which is to buy some land first
8. Old Business
  - a. Certified Commissioners, no discussion
9. General new business and request for future agenda items.
  - a. No request made
10. Date of next meeting ( 8 June 2022)
11. Adjournment at 7:45 PM

Respectfully Submitted

  
\_\_\_\_\_  
ACESD2 Secretary  
Jeremy Waters

  
\_\_\_\_\_  
ACESD2 President  
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD 05-11-2022 ESD.MP3.