

Austin County Emergency Service District No. 2
Meeting Minutes for
Wednesday, February 9, 2022 - 7:01 PM

1. Call to Order
 - a. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
 - a. Directors present: Charles Verm, James Toman, Laurie Michalke and Daniel Atwood
 - b. Directors absent: Jeremy Waters
 - c. Fire Department Representatives: Fire Chief Kenny Willingham, Kevin Kramr, Kevin Kern, Judy Zapalac, Billy Doherty
3. Acknowledgement of Public Attendance
 - a. None
4. Reading and approval of previous Meeting Minutes
 - a. Monthly Meeting: January 12, 2021. Motion made by Laurie Michalke and seconded by James Toman to approve the minutes with a change to the date on it from Oct. 13, 2021 to Dec 8, 2021. Motion passed.
5. Treasurer's Report: Review, discussion, and possible action on the following items:
 - a. Accounts payable request.
 - i. Reviewed Monthly Details
 - b. Operation's expenses
 - i. Reviewed monthly charges, checks for Metro Fire for \$2,025.00 and \$6,366.00 for VFIS. Motion to pay these by Charles Verm, seconded by Daniel Atwood, motion passed.
 - c. Necessary Accounts Balancing
 - i. Chief Willingham requesting \$64,000.00 for payroll account for 2 payrolls, TCDRS and insurance. The 99 general account request is \$5,000.00, Charles Verm made motion and seconded by Laurie Michalke to make this transfer from 724 to the two accounts. Motion passed.


d. Accounts Balance as of January 31, 2022

10000 - CSB (Non-Tax) (110)	\$79,736.85
10001- Citizens State Bank (724)	\$1,190,058.01
10004-First National Bank (425)	\$55,518.66
10005-CSB (P/R) (102)	\$27,317.09
10006-Tex Pool (001)	\$268,958.72
10007-Tex Pool (002)	\$26,975.38
10011-Citizens State Bank CD (48150)	\$57,208.74
10013-CSB (General) (099)	\$29,706.10
Total Checking/Savings	\$1,735,479.55


6. Operation's Report and Requests
 - a. Call activity and status of Department
 - i. Runs total = 57
 - ii. Average inside = 5.44
 - iii. Average outside = 11.87
 - iv. Average person = 3.8
 - b. Any activities requiring Board approval
 - i. Chief Willingham is requesting funds for report writing software updates – ESO \$1,495.00 recurring each year and for Tyler Technologies \$6,875.00. Motion made by Charles Verm to approve this \$8,375.00 and seconded by Daniel Atwood. Motion passed.

- ii. Fire Recovery – Charles Verm made a motion to accept the adjusted rates as presented by Fire Recovery USA, seconded by Laurie Michalke, motion passed.
- c. Department Apparatus Status
 - i. Tower 651/60111- Were looking at repairs for about \$30,000.00
Charles Verm made the motion to increase truck repairs in the budget by \$30,000.00 to cover the initial repairs and seconded by Daniel Atwood. Motion passed.
- 7. Discussion and Possible Action on Refinancing Station One
 - a. 2.660 % instead of 4.994% to refinance with Government Capital. Motion made by Laurie Michalke and seconded by Daniel Atwood to accept the Resolution 2022-02-09 – A Resolution Regarding A promissory note and security agreement for the purpose of refinancing the mortgage on Fire Station One. Motion passed.
- 8. Old Business – Discussion and possible action on the following items:
 - a. None
- 9. General new business and request for future agenda items.
 - a. None
- 10. Date of next meeting (9 March)
- 11. Adjournment at 7:57 PM

Respectfully Submitted



ACESD2 Secretary
Jeremy Waters



ACESD2 President
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD 02-09-2022 ESD.MP3.