

Austin County Emergency Service District No. 2  
Meeting Minutes for  
Wednesday, July 14, 2021 - 7:00 PM


1. Call to Order
  - a. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
  - a. Directors present: Charles Verm, James Toman, Laurie Michalke, Jeremy Waters
  - b. Directors online: Danny Atwood
  - c. Directors absent: None
  - d. Fire Department Representatives: Chief Kenny Willingham, Billy Doherty
  - e. Fire Department online: Judy Zapalac but present
3. Acknowledgement of Public Attendance
  - a. None
4. Reading and approval of previous Meeting Minutes
  - a. Monthly Meeting: June 9, 2021. Motion made by James Toman and seconded by Jeremy Waters to approve the minutes. Motion passed.
5. Treasurer's Report: Review, discussion, and possible action on the following items:
  - a. Accounts payable request.
    - i. Reviewed Monthly Details
      - a. \$13,694.71 for IME Industrial Maintenance Equipment for Truck 60107/623. Discussed last month to pay
      - b. City of Sealy- Cares Act - we received COVID money - \$18,175.18
      - c. Sold John Deere Lawn mower \$1,300.00
      - d. Sales tax came in \$17,745.80. July will be about \$16,000.00.
  - b. Operation's expenses
    - i. No action required
  - c. Necessary Accounts Balancing
    - i. Chief Willingham requesting \$45,000.00 for payroll account for 2 payrolls and for the 99 general account \$10,000.00. Charlie Verm made motion and seconded by Laurie Michalke to make this transfer from 724 to the two accounts. Motion passed.
  - d. Accounts Balance as of June30, 2021


10000 - CSB (Non-Tax) (110)	\$71,669.41
10001- Citizens State Bank (724)	\$819,519.09
10004-First National Bank (425)	\$55,463.33
10005-CSB (P/R) (102)	\$32,534.27
10006-Tex Pool (001)	\$268,909.47
10007-Tex Pool (002)	\$26,970.33
10011-Citizens State Bank CD (48150)	\$57,208.74
10013-CSB (General) (099)	\$24,978.99
<b>Total Checking/Savings</b>	<b>\$1,357,253.63</b>

6. Operation's Report and Requests
  - a. Call activity and status of Department
    - i. Runs total = 65
    - ii. Average inside = 10.67
    - iii. Average outside = 10.58
    - iv. Average person = 3.29
  - b. Any activities requiring Board approval
    - i. Seidel Schroeder sent us engagement letter to audit our books for 10-20 thru 09-21 Motion made by Jeremy Waters and seconded by James Toman to sign the letter of engagement.

- c. Department Apparatus Status
  - i. 623 /60107–2013 Ferrara pumper is in the shop. We just paid IME \$13,694.71 and now it's going to Houston Freight Liner to work on the engine.
  - ii. Tower 651/60111 had annual pump test and overheated. It's with Martin Apparatus, they think it's the radiator that needs replacing and the aerial operating at a slow speed is being diagnosed. Diagnostics fees will be about \$2,000.00
  - iii. Utility I - 60102 going to S&S for extended crank time.
  - iv. Tahoe-Command I – Insurance will cut us a check for \$46,000 to replace it since it flooded. There is a big delay in getting a new truck because of the chip shortage. Looking at possibly leasing.
- 7. Discussions and possible action on Telecommunication Tax
  - a. Motion made by Charlie Verm to rescind for the telecommunication tax within our district and outside the city limits as allowed, seconded by Jeremy Waters. Motion passed.
- 8. 2022 Budget discussions, to include
  - a. TCDRS Retirement plan
  - b. Looking to bring on one new full-time firefighter with benefits.
- 9. Old Business – Discussion and possible action on the following items:
  - a. Unemployment tax is in remission, and they will remove the penalty. It will take about 9 weeks to get a letter from them. They will refund the FUTA that we did pay in.
- 10. General new business and request for future agenda items.
  - a. Budget
  - b. Selling the 1996 Pierce - 622/60108
  - c. Annual Conference at the Kalahari Resort and Convention Center in Round Rock - Feb 17-19, 2022
- 11. Date of next meeting (11 August)
- 12. Adjournment at 7:59PM

Respectfully Submitted

  
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 ACESD2 Secretary  
 Jeremy Waters

  
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 ACESD2 President  
 Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD 07-14-2021 ESD.MP3.