

Austin County Emergency Service District No. 2
Meeting Minutes for
Wednesday, March 10, 2021 - 7:06 PM
**Due to recent COVID issues within the Fire Department,
this meeting is by teleconference**

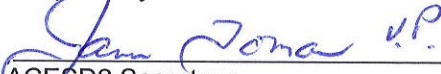
1. Call to Order
 - a. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
 - a. Directors present: Charles Verm, James Toman, Jeremy Waters, Laurie Michalke
 - b. Directors online: Danny Atwood
 - c. Directors absent: None
 - d. Fire Department Representatives: Chief Kenny Willingham, Billy Doherty
 - e. Fire Department online: Judy Zapalac but present
3. Acknowledgement of Public Attendance
 - a. Heather Delso and Taylor Boeker online from Seidel Schroeder to present audit
4. 2020 Audit Report
 - a. Seidel Schroeder presented audit October 2019 thru September 2020
5. Reading and approval of previous Meeting Minutes
 - a. Monthly Meeting: February 10, 2021. Motion made by James Toman and seconded by Jeremy Waters to approve the February10 minutes, motion passed.
6. Treasurer's Report: Review, discussion, and possible action on the following items:
 - a. Accounts payable request.
 - i. Reviewed Monthly Details
 - b. Operation's expenses
 - i. We have checks for the appraisal district for \$10,955.00 and one for Austin County to pay for our share of the election \$4,496.90. Jeremy Waters made motion and seconded by James Toman to pay these invoices. Motion passed.
 - c. Necessary Accounts Balancing
 - i. Chief Willingham requesting \$70,000.00 for payroll account for 3 payrolls and for the 99 general account \$42,000.00. Laurie Michalke made motion and seconded by Charles Verm to make this transfer from 724 to the two accounts. Motion passed.
 - d. Accounts Balance as of February 28, 2021

| | |
|--------------------------------------|-----------------------|
| 10000 - CSB (Non-Tax) (110) | \$70,739.41 |
| 10001- Citizens State Bank (724) | \$837,915.78 |
| 10004-First National Bank (425) | \$55,352.82 |
| 10005-CSB (P/R) (102) | \$30,904.25 |
| 10006-Tex Pool (001) | \$268,897.16 |
| 10007-Tex Pool (002) | \$26,968.96 |
| 10011-Citizens State Bank CD (48150) | \$57,109.23 |
| 10013-CSB (General) (099) | \$17,173.86 |
| Total Checking/Savings | \$1,365,061.47 |


7. Operation's Report and Requests
 - a. Call activity and status of Department
 - i. Runs total = 67
 - ii. Average inside = 6.24
 - iii. Average outside = 17.18
 - iv. Average person = 3.27

- b. Any activities requiring Board approval
 - i. Requesting \$5,530.00 for Wildland extraction PPE and \$970.00 for Manikin, airway management trainer, adult 1 from Walmart grant to fund this. Charles Verm made motion and seconded by James Toman to make these purchases with the Walmart grants, motion passed.
 - c. Department Apparatus Status
 - i. Engine 621 in shop, replacing rear axle, waiting on price and price for 4 new tires. Engine 622 needs 4 new tires, Tanker 631 steering column being replaced. New Engine 621/Shop 60114 arrived today and is in service.
 - ii. COVID-19 actions and consideration. Station in lockdown to control COVID-19, social distance/mask when possible. Difficult keeping station staffed at times.
 - iii. Discussed paying COVID pay to one employee, second request. Motion made by Laurie Michalke to pay and seconded by Charles Verm to pay this. Motion passed.
 - iv. Discussed Foam trailer – Motion made by Charles Verm to make it surplus and seconded by Jeremy Waters. Motion passed.
8. Old Business – Discussion and possible action on the following items:
- a. New Apparatus Status: Pumper
 - i. New engine/pumper arrived today and is in service.
9. General new business and request for future agenda items.
- a. Sale of old station
10. Date of next meeting will be April 14, 2021
11. Adjournment
- a. Adjourn the meeting at 8:19 PM.

Respectfully Submitted



ACESD2 Secretary
Jeremy Waters



ACESD2 President
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD03-10-2021 ESD.MP3.