

Austin County Emergency Service District No. 2  
Meeting Minutes for  
Wednesday, November 04, 2020 - 7:01 PM

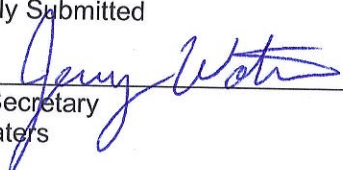
1. Call to Order
  - A. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
  - A. Directors present: Charles Verm, James Toman, Jeremy Waters
  - B. Directors online: Johnetta Scheh, Daniel Atwood
  - C. Directors absent: None
  - D. Fire Department Representatives: Chief Kenny Willingham, Billy Doherty
  - E. Fire Department online: Judy Zapalac,
3. Acknowledgement of Public Attendance
  - A. Dan Zubkoff -non-resident of District, online; Frank Monk in station
4. Discussion on status of Rural Sales Tax election
  - A. The Tax election did pass
    - i. Count for 2,242 for 1,749 against
    - ii. Must plan meeting to cavass this election. Next meeting will be on November 11, 2020
5. Executive Session – Closed to public
  - A. Real Estate Status
6. Reading and approval of previous Meeting Minutes
  - A. Motion moved by James Toman and seconded by Jeremy Waters to approve the October 7, 2020 minutes. Motion was approved.
7. Treasurer's Report: Review, discussion, and possible action on the following items:
  - A. Accounts payable request to include
    - i. \$40,000.00 needed to buy equipment to have ready for the new truck. CSB gave us that loan which will be part of the whole truck loan, it went into the account 724.
    - ii. Check needed for SMITH, MURDAUG, LITTLE & BONHAM LLP for \$7,941.13 for election, Check for the new brush truck for Metro Fire for \$121,689.00.
    - iii. Discussed the \$23,307.00 for Metro Fire. (it is for the Engine/Pumper - 621) will verify this is correct amount to pay, so we will hold this check for now.
    - iv. Motion made by Jeremy Waters and seconded by James Toman to approve SMITH, MURDAUG, LITTLE & BONHAM LLP for \$7,941.13 for election and Metro Fire for \$121,689.00, motion passed.
  - B. Operation's expenses
    - i. Reviewed the monthly expense report and then Chief Kenny Willingham requested \$72,000.00 for payroll and \$35,000.00 for General account from account 724. Motion moved by James Toman to approve accounts payable, seconded by Charles Verm. Motion was approved.
  - C. Final adjustments to 2019-2020 budget
    - i. No adjustments needed


D. Accounts Balance as of October 31, 2020

10000 - CSB (Non-Tax) (110)	\$69,259.41
10001- Citizens State Bank (724)	\$300,123.71
10004-First National Bank (425)	\$55,352.82
10005-CSB (P/R) (102)	\$1,368.12
10006-Tex Pool (001)	\$268,822.20
10007-Tex Pool (002)	\$26,961.47
10011-Citizens State Bank CD (48150)	\$56,909.03
10013-CSB (General) (099)	-\$14,358.58
<b>Total Checking/Savings</b>	<b>\$764,438.18</b>

8. Operation's Report and Requests
  - A. Call activity and status of Department
    - i. 51 Runs total
    - ii. Average inside = 5.88
    - iii. Average outside = 11.02
    - iv. Average person = 3.86
  - B. Any activities requiring Board approval
    - i. None reported.
  - C. Department Apparatus Status
    - i. Engine 621 repair to stop engine light, replaced crank case filter
    - ii. Firefighters were trained on Extrication tools delivered
    - iii. Engine being built target date second week of November for final inspection
    - iv. LMTV – sold to Wharton Fire Department, was not drive able, removed what we could, sold for \$1,000.00
    - v. 642 going to shop, pumping while driving
    - vi. Booster 641 being delivered Nov. 5, Thursday
    - vii. Still borrowing the Bellville booster until 642 returns
  - D. COVID-19 actions and considerations.
    - i. We are continuing to track all COVID-19 associated calls
    - ii. At this time, we have all PPE needed
9. Old Business – Discussion and possible action on the following items:
  - A. New Apparatus Status
    - i. Pumper/Engine delivery December-January
10. General new business and request for future agenda items
  - A. None reported
11. Date of next meeting will be December 9, 2020.
  - i. Recommendation is we start meeting the second Wednesday of each month to ensure our all information is available to us.
12. Adjournment
  - A. Adjourn the meeting at 8:58 PM.

Respectfully Submitted

  
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ACESD2 Secretary  
Jeremy Waters

  
\_\_\_\_\_  
ACESD2 President  
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD11-04-2020 ESD.MP3