

Austin County Emergency Service District No. 2
Meeting Minutes for
Wednesday, August 5, 2020 - 7:07 PM

1. Call to Order
 - A. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
 - A. Directors present: Charles Verm, James Toman,
 - B. Directors online: Johnetta Scheh
 - C. Directors absent: Jeremy Waters, Daniel Atwood
 - D. Fire Department Representatives: Chief Kenny Willingham
 - E. Fire Department online: Judy Zapalac, Billy Doherty
3. Acknowledgement of Public Attendance
 - A. None
4. Reading and approval of previous Meeting Minutes
 - A. Motion moved by James Toman and seconded by Charlie Verm to approve the July 8, 2020 minutes. Motion was approved.
5. Treasurer's Report: Review, discussion, and possible action on the following items:
 - A. Accounts payable request to include
 - i. Monthly expense Report - Sharp Testing \$2,362.00 plus more reviewed.
 - B. Operation's expenses
 - i. Reviewed the monthly expense report and then Chief Kenny Willingham requested \$51,000.00 for payroll and \$5,000.00 for General account from account 724. Motion moved by Charles Verm to approve accounts payable, seconded by James Toman. Motion was approved.
 - C. Accounts Balance as of July 31, 2020

10000 - CSB (Non-Tax) (110)	\$68,501.41
10001- Citizens State Bank (724)	\$508,373.35
10004-First National Bank (425)	\$55,215.00
10005-CSB (P/R) (102)	\$1,838.36
10006-Tex Pool (001)	\$268,718.85
10007-Tex Pool (002)	\$26,951.12
10011-Citizens State Bank CD (48150)	\$56,909.03
10013-CSB (General) (099)	\$18,743.93
Total Checking/Savings	\$1,005,251.05
 - D. Open Treasurer's Actions
 - i. None reported.
6. Operation's Report and Requests
 - A. Call activity and status of Department
 - i. 61 Runs total
 - ii. Average inside = 6.16
 - iii. Average outside = 10.19
 - iv. Average person = 3.7
 - B. Any activities requiring Board approval
 - i. None reported.
 - C. Department Apparatus Status
 - i. Discussed apparatus maintenance for the year end.
 - ii. We currently average 24 paid staff and 4 volunteers.
 - iii. Engine(pumper) still on track for end of November delivery. Booster expected about end of September for delivery.

- iv. LMTV – still looking for a buyer.
- v. ATV- Ranger is in the shop, looking at a \$4,000.00 repair bill.
- vi. Tower 651 – our mechanic repaired a hose, saving us a lot of money.
- vii. Bellville VFD has loaned us a reserved booster truck until ours comes in.
- viii. We had to replace shower valves and the kitchen sink was leaking.

D. COVID-19 actions and considerations.

- i. We are continuing to track all COVID-19 associated calls
- ii. All our COVID PPE supplies is up to date, within good limits
- iii. Reviewing cardiac arrest procedures, once proficient will train EMS

7. Discussion of Selling Options for ESD Property

A. We will list the station at 121 N Fowlkes St. to sell.

- i. Voted on Frank Monk as realtor. If Monk does it himself it would be 5% commission, but if he works with another broker it would be 6% commission. Nominated by Charles Verm, seconded by James Toman. Motion approved, Frank Monk is the broker.
- ii. Discussed forming a subcommittee to get appraised value and to set listing price in conjunction with other entities. Charles Verm and Johnetta Scheh on subcommittee, voted on and approved – nominated by Charles Verm and seconded by James Toman. Motion passed.

8. Discussion for Establishing Budget for 2020-21 Fiscal Year

- A. Preliminary numbers for end year about \$320,000 in our accounts and for future capital there will be about \$40,000.00
- B. Will vote in September on budget

9. Old Business – Discussion and possible action on the following items:

- A. Rural Sales Tax Schedule for Nov. 3, 2020 election
- B. Amended Order for Sales and Use Tax Election, motion made by Charlie Verm, seconded by Johnetta Scheh, all approved. Absent was Daniel Atwood and Jeremy Waters.
- C. Consideration of Retirement Plan for all employees
 - i. We will continue to review in coming months for consideration in next year's budget.

10. General new business and request for future agenda items

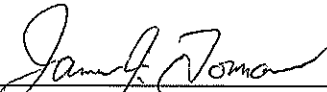
- A. None reported

11. Date of next meeting will be September 9, 2020.

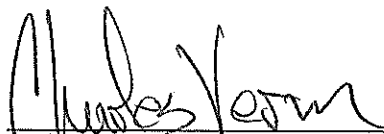
12. Adjournment

- A. Adjourn the meeting at 8:08 PM.

Respectfully Submitted



ACESD2 Secretary
Jeremy Waters



ACESD2 President
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD08-05-2020 ESD.MP3