

Austin County Emergency Service District No. 2
Meeting Minutes for
Wednesday, July 8, 2020 - 7:06 PM

1. Call to Order
 - A. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
 - A. Directors present: Charles Verm, James Toman,
 - B. Directors online: Johnetta Scheh, Jeremy Waters, Daniel Atwood
 - C. Directors absent: None
 - D. Fire Department Representatives: Online was Chief Kenny Willingham, Judy Zapalac
3. Acknowledgement of Public Attendance
 - A. Dan Zubkoff – Non-resident of district
4. Reading and approval of previous Meeting Minutes
 - A. Motion moved by James Toman and seconded by Johnetta Scheh to approve the June 3, 2020 minutes. Motion was approved.
5. Treasurer's Report: Review, discussion, and possible action on the following items:
 - A. Accounts payable request to include
 - i. Austin County Appraisal District for third quarter \$9,789.25 and Seidel Schroeder for 2018-2019 audit \$7,650.00.
 - B. Operation's expenses
 - i. Reviewed the monthly expense report and then Chief Kenny Willingham requested \$50,000.00 for payroll and \$10,000.00 for General account from account 724. Motion moved by Johnetta Scheh to approve accounts payable, seconded by James Toman. Motion was approved.
 - C. Discussed statement of condition – pledge of security
 - i. Auditors indicated we need CSB to pledge security for our money in excess of over \$250,000.00 that is insured by the FDIC. President Brad Burttschell said what they do offer at CSB is a statement of condition quarterly. Will review and discuss again.

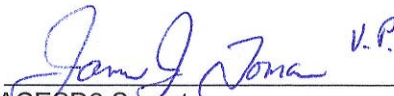
D. Accounts Balance as of June 30, 2020

10000 - CSB (Non-Tax) (110)	\$65,891.41
10001- Citizens State Bank (724)	\$557,219.80
10004-First National Bank (425)	\$55,215.00
10005-CSB (P/R) (102)	\$25,484.92
10006-Tex Pool (001)	\$268,671.37
10007-Tex Pool (002)	\$26,946.37
10011-Citizens State Bank CD (48150)	\$56,909.03
10013-CSB (General) (099)	\$13,569.83
Total Checking/Savings	\$1,069,907.73

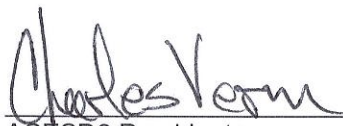
6. Operation's Report and Requests
 - A. Call activity and status of Department
 - i. 47 Runs total
 - ii. Average inside = 4.19
 - iii. Average outside = 10.41
 - iv. Average person = 3.6
 - B. Any activities requiring Board approval
 - i. None reported.
 - C. Department Apparatus Status

- i. Chassis, for booster, delivered to Ryan Ford now on its way to Dallas to get suspension put on, turn around 6-8 weeks
 - ii. Pumper still on track for December/January delivery. Get hard date for next month meeting.
 - iii. LMTV – talking to person in Fayette County about buying LMTV
 - D. COVID-19 actions and considerations.
 - i. We are continuing to track all COVID-19 associated calls
- 7. Discussion of Selling Options for ESD Property
 - A. Can set a minimum bid and can reject any and all bids
 - i. ACAD set value for station II for 2020
 - ii. We must decide if we want to sell. Per lawyer – 3 options to consider – a) Public auction, b) sealed bids or c) listing with a broker.
 - iii. Motion moved to sell Station 2 made by Johnetta Scheh, seconded by Daniel Atwood. Motion was approved to sell.
 - iv. Motion made by Jeremy Waters to go with a broker to sell station II and seconded by Charles Verm. Motion passed to sell by listing with a broker.
 - v. Motion of broker committee set up, made by Charles Verm and seconded by Daniel Atwood to make committee of Charles Verm and Johnetta Scheh. Motion passed.
- 8. Discussion for Establishing Budget for 2020-21 Fiscal Year
 - A. Preliminary numbers from Austin County Appraisal District indicate an increase of tax base. Next update information due July 25.
 - B. Will vote in August on budget
- 9. Old Business – Discussion and possible action on the following items:
 - A. Rural Sales Tax Schedule for May Elections
 - i. Postponed until November election
 - B. Consideration of Retirement Plan for all employees
 - i. We will continue to review in coming months for consideration in next year's budget.
- 10. General new business and request for future agenda items
 - A. None reported
- 11. Date of next meeting will be August 5, 2020.
- 12. Adjournment
 - A. Adjourn the meeting at 8:07 PM.

Respectfully Submitted



ACESD2 Secretary
Jeremy Waters



ACESD2 President
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD07-08-2020 ESD.MP3