

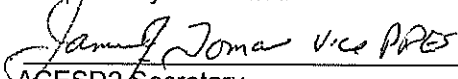
Austin County Emergency Service District No. 2  
Meeting Minutes for  
Wednesday, June 3, 2020 - 7:06 PM

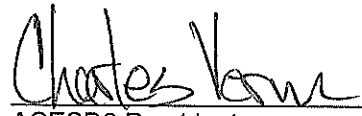
1. Call to Order
  - A. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
  - A. Directors present: Charles Verm, James Toman, Jeremy Waters
  - B. Directors online: Johnetta Scheh
  - C. Directors absent: Daniel Atwood
  - D. Fire Department Representatives: Chief Kenny Willingham- present, Billy Doherty  
Online was Judy Zapalac
  - E. Present are Heather Delso and Michele Kwiatkowski from Seidel Schroeder
3. Acknowledgement of Public Attendance
  - A. None
4. Yearly Audit Review – Seidel Schroeder
  - A. Heather Delso and Michele Kwiatkowski presented yearly audit review
5. Reading and approval of previous Meeting Minutes
  - A. Motion moved by Charles Verm and seconded by James Toman to approve the May 6, 2020 minutes. Motion was approved.
6. Treasurer's Report: Review, discussion, and possible action on the following items:
  - A. Accounts payable request to include
    - i. Austin County Appraisal District for third quarter \$9,789.25  
Refund to Austin County Appraisal District for \$487.18 for special inventory tax  
Motion moved by Charles Verm to approve accounts payable, seconded by Jeremy Waters. Motion was approved.
  - B. Operation's expenses
    - i. Reviewed the monthly expense report and then Chief Kenny Willingham requested \$72,000.00 for payroll and \$30,285.85 for General account from account 724.  
Motion moved by Charles Verm to approve accounts payable, seconded by Jeremy Waters. Motion was approved.
  - C. Accounts Balance as of May 31, 2020
 

10000 - CSB (Non-Tax) (110)	\$66,003.41
10001- Citizens State Bank (724)	\$648,252.58
10004-First National Bank (425)	\$55,215.00
10005-CSB (P/R) (102)	\$1,994.40
10006-Tex Pool (001)	\$268,623.57
10007-Tex Pool (002)	\$26,941.58
10011-Citizens State Bank CD (48150)	\$56,909.03
10013-CSB (General) (099)	\$20,673.01
Total Checking/Savings	\$1,144,612.58
7. Operation's Report and Requests
  - A. Call activity and status of Department
    - i. 55 Runs total
    - ii. Average inside = 5.58
    - iii. Average outside = 11.88
    - iv. Average person = 3.8
  - B. Any activities requiring Board approval
    - i. None reported.

- C. Department Apparatus Status
  - i. Apparatus committee still working on the 2 new trucks being built
- D. COVID-19 actions and considerations.
  - i. We are tracking all COVID calls still
- 8. Discussion of Selling Options for ESD Property
  - A. Can set a minimum bid and can reject any and all bids
    - i. We can do by internet, advertise, hire a broker or sell to a third party
    - ii. Johnetta Scheh recommends we discuss with our lawyer as to what is best option.
- 9. Discussion for Establishing Budget for 2020-21 Fiscal Year
  - A. Preliminary numbers from Austin County Appraisal District indicate an increase of tax base. Next update information due July 25.
- 10. Old Business – Discussion and possible action on the following items:
  - A. Rural Sales Tax Schedule for May Elections
    - i. Postponed until November election
  - B. New Apparatus Status
    - i. COVID is delaying the delivery of the Pumper and Booster
    - ii. Consideration of Retirement Plan for all employees
      - a. We will table this now and review in coming months for consideration in next year's budget.
- 11. General new business and request for future agenda items
  - A. Johnetta Scheh contacting lawyer as to selling Fire Station II. We can discuss at next meeting.
- 12. Date of next meeting will be July 8, 2020.
- 13. Adjournment
  - A. Adjourn the meeting at 7:34. PM.

Respectfully Submitted

  
\_\_\_\_\_  
ACESD2 Secretary  
Jeremy Waters

  
\_\_\_\_\_  
ACESD2 President  
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD06-03-2020 ESD.MP3