

Austin County Emergency Service District No. 2
Meeting Minutes for
Wednesday, April 8, 2020 - 7:02 PM

1. Call to Order
 - A. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
 - A. Directors present: Charles Verm, James Toman, Jeremy Waters
 - B. Directors online: Johnetta Scheh, Daniel Atwood
 - C. Directors absent: None
 - D. Fire Department Representatives: Chief Kenny Willingham- present, Judy Zapalac and Billy Doherty online
3. Acknowledgement of Public Attendance
 - A. None in attendance.
4. Reading and approval of previous Meeting Minutes
 - A. Motion moved by Charlie Verm and seconded by Jeremy Waters to approve the March 23, 2020 minutes. Motion was approved.
 - B. Motion moved by James Toman and seconded by Charlie Verm to approve the March 4, 2020 minutes. Motion was approved.
5. Treasurer's Report: Review, discussion, and possible action on the following items:
 - A. Accounts payable request to include
 - i. No invoices for the board to approve
 - B. Operation's expenses
 - i. Reviewed the monthly expense report and then Chief Kenny Willingham requested \$48,000.00 for payroll from account 724.
 - ii. Motion moved by Jeremy Waters to approve accounts payable, seconded by James Toman. Motion was approved.
 - C. Accounts Balance as of March 31, 2020

10000 - CSB (Non-Tax) (110)	\$65,003.41
10001- Citizens State Bank (724)	\$728,644.27
10004-First National Bank (425)	\$55,215.00
10005-CSB (P/R) (102)	\$29,516.15
10006-Tex Pool (001)	\$268,233.31
10007-Tex Pool (002)	\$26,902.39
10011-Citizens State Bank CD (48150)	\$56,301.21
10013-CSB (General) (099)	\$94,964.04
Total Checking/Savings	\$1,324,779.78

6. Operation's Report and Requests
 - A. Call activity and status of Department
 - i. 48 Runs total – using new program ESO
 - ii. Average inside = 5.48
 - iii. Average outside = 6.84
 - iv. Average person = 3.58
 - B. Any activities requiring Board approval
 - i. None reported.
 - C. Department Apparatus Status
 - i. Everything with pumper is on time and not set back
 - ii. Booster truck is slowed down due to FORD plant making PPE items – looking at 2 months delay.

- D. COVID-19 actions and considerations
 - i. Receiving more PPE for the firefighters due to COVID-19
 - ii. Not obligated with FMLA - per our lawyer but we can implement our own policy
 - a. Charlie Verm made motion to not follow FMLA Act, seconded by James Toman. Motion was approved.
 - b. Charlie Verm made a motion that we adopt our own policy of paying up to two weeks of pay for employees when their absence is associated with an emergency as identified by the Board of Directors due to a state, county or city emergency such as COVID-19. Seconded by Daniel Atwood. Motion was approved.

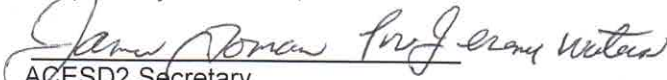
- 7. Old Business – Discussion and possible action on the following items:
 - A. Rural Sales Tax Schedule for May Elections
 - i. Postponed until November election
 - ii. Consideration of Retirement Plan for all employees
 - a. We will table this for now and review in coming months for consideration in next year's budget.

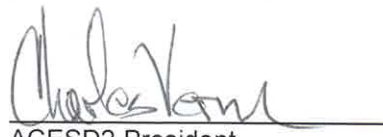
- 8. General new business and request for future agenda items
 - A. Johnetta Scheh contacted by real estate broker as to selling Fire Station II. We can discuss at next meeting.

- 9. Date of next meeting will be May 6, 2020.

- 10. Adjournment
 - A. Adjourn the meeting at 7:43. PM.

Respectfully Submitted,


ACESD2 Secretary
Jeremy Waters


ACESD2 President
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD04-08-2020 ESD.MP3