

Austin County Emergency Service District No. 2
Meeting Minutes for
Wednesday, March 4, 2020 - 7:01PM

1. Call to Order
 - a. Invocation & Pledge of Allegiance.
2. Roll Call & Certification of a Quorum
 - a. Directors present: Charles Verm, James Toman, Jeremy Waters, Johnetta Scheh
 - b. Directors absent: Danny Atwood
 - c. Fire Department Representatives: Captain Adam Williamson, Judy Zapalac, Billy Doherty
 - d. Public Attendance: None
3. Reading and approval of previous Meeting Minutes
 - a. Motion moved by James Toman and seconded by Johnetta Scheh to approve the Feb. 10, 2020 minutes with changes discussed. Motion was approved.
 - b. Motion moved by James Toman and seconded by Johnetta Scheh to approve the February 26, 2020 minutes and on #3 removing the Spanish interpretation out. Motion was approved.
4. Treasurer's Report: Review, discussion, and possible action on the following items:
 - a. Accounts payable request to include
 - i. Johnetta Scheh \$381.22
 - ii. BLD Accounting Services \$300.00
 - iii. ACAD (reflect on March Monthly ESD Report) \$9,789.25
 - iv. VFIS (reflect on March Monthly ESD Report) \$2,781.00
 - v. Motion moved by Jeremy Waters to approve accounts payable, seconded by James Toman. Motion was approved.
 - b. Operation's expenses
 - i. Reviewed the monthly expense report and then Captain Williamson requested \$50,000.00.00 for payroll from account 724.
 - ii. Motion moved by James Toman to approve accounts payable, seconded by Charlie Verm. Motion was approved.
 - c. Necessary Accounts Balance as of February 29, 2020

10000 - CSB (Non-Tax) (110)	\$64,070.41
10001- Citizens State Bank (724)	\$766,539.23
10004-First National Bank (425)	\$54,940.73
10005-CSB (P/R) (102)	\$27,619.97
10006-Tex Pool (001)	\$267,894.72
10007-Tex Pool (002)	\$26,868.44
10011-Citizens State Bank CD (48150)	\$56,301.21
10013-CSB (General) (099)	\$122,385.37
Total Checking/Savings	\$1,386,620.08
5. Operation's Report and Requests
 - a. Call activity and status of Department
 - i. 48 Runs total – using new program ESO
 - ii. Average inside = 6.53
 - iii. Average outside = 9.83
 - iv. Average person = 3.31
 - b. Any activities requiring Board approval
 - i. None at this time
 - c. Department Apparatus Status
 - i. LMTV is back, stationed at station 2, next step is selling.
6. Old Business – Discussion and possible action on the following items:

- a. Rural Sales Tax Schedule for May 2 Election
 - i. Proceeding with getting mail outs ready and knowing facts to be able to discuss with public.
 - ii. Cyber training – per Tina Swonke it is not mandatory that we take cyber training. We might want to take it for own safety precautions. .
 - b. New Apparatus Status
 - i. Pumper delivery to Houston on Nov. 17 to Metro from South Dakota and then 2-3 weeks at Houston for make ready, installing our equipment. Receiving here tentatively December 16, 2020. Will be # 641 replacing the LMTV 641
 - ii. Booster, chastity ordered from Ryan Ford, once received 8-10 weeks will forward it to the manufacture that will complete it and receive it about December 2020 also. This booster will be #622 replacing our current 622 and keeping the old 622 as a secondary. This will save us in stickers about \$1,500.00.
 - iii. Consideration of Retirement Plan, would be for all employees
We will table this for now and review in coming months.
7. General new business and request for future agenda items
- a. Johnetta Scheh contacted by real estate broker as to selling Fire Station II.
We can discuss at next meeting.
8. Date of next meeting will be April 8, 2020.
9. Adjournment
- a. Adjourn the meeting at 8:06. PM.

Respectfully Submitted,

ACESD2 Secretary
Jeremy Waters

ACESD2 President
Charles Verm

Signed Per Permission on Minutes dated April 8, 2020

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD03-04-2020 ESD.MP3