

Austin County Emergency Service District No. 2  
Meeting Minutes for  
Wednesday January 8, 2020 - 7:01PM


1. Call to Order
  - a. Invocation & Pledge of Allegiance.
  
2. Roll Call & Certification of a Quorum
  - a. Directors present: Charles Verm, Johnetta Scheh, James Toman, Jeremy Waters and Danny Atwood
  - b. Directors absent: None
  - c. Fire Department Representatives: Captain Adam Williamson, Judy Zapalac
  - d. Public Attendance: None
  
3. Reading and approval of previous Meeting Minutes
  - a. Motion moved by James Toman and seconded by Johnetta Scheh to approve the minutes with a change of adding to 5B - #2- plus cost due to drive shaft repair for apparatus #641. Voting was unanimous to approve.
  
4. Treasurer's Report: Review, discussion, and possible action on the following items:
  - a. Accounts payable request.
 

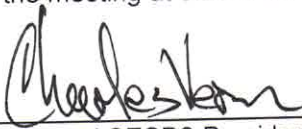
i. BLD Accounting Services	\$1,050.00
ii. Citizen's State Bank	\$58,710.00
  
  - b. Operation's expenses
    - i. Reviewed the monthly expense report and then Adam Williamson requested \$47,866.98 for payroll and \$130,000.00 for the general account from account 724.
    - ii. Motion moved by Charlie Verm to approve accounts payable, seconded by Daniel Atwood. Voting was unanimous to approve and pay.
  
  - c. Necessary Accounts Balance as of December 31, 2019
 

10000 - CSB (Non-Tax) (110)	\$64,790.70
10001- Citizens State Bank (724)	\$431,425.00
10004-First National Bank (425)	\$54,940.73
10005-CSB (P/R) (102)	\$24,236.56
10006-Tex Pool (001)	\$267,532.85
10007-Tex Pool (002)	\$26,832.16
10011-Citizens State Bank CD (48150)	\$56,301.21
10013-CSB (General) (099)	\$9,612.97
Total Checking/Savings	\$935,672.18
  
5. Operation's Report and Requests
  - a. Call activity and status of Department
    - i. 48 Runs total – using new program ESO
    - ii. Average inside = 4:68
    - iii. Average outside = 8:47
    - iv. Average person = 3.4
  
  - b. Department Apparatus Status
    - i. Captain Adam Williamson discussed our Officers taking online Incident Safety classes.
    - ii. Captain Williamson forwarded the department's recommendation to remove current #641 from our inventory. It is not desired to put this truck back into service with the drive shaft issue. We now have an apparatus committee formed to start process of looking for another booster, possibly at cost of \$120,000.00.
    - iii. Motion by Charlie Verm to drop the LMTV #641, from our fleet and to pursue new truck, seconded by Johnetta Scheh. Voting was unanimous to remove #641 from the department fleet.
  
6. Old Business – Discussion and possible action on the following items:
  - a. Rural Sales Tax schedule for May Elections, will start the process in January.
  - b. New Apparatus Status / Engine

- i. In December a team went to South Dakota for pre-construction review. Current price is (\$625,000.00 w/equipment)  
Estimated available is December 2020. First payment will be scheduled for Feb. 2021.
    - ii. Team looking into purchasing a new booster to replace LMTV - 641
  - c. Consideration of Employee Retirement Plan
    - i. TCDRS - Table for more discussion.
  - d. Planning Committee Status
    - i. Emergency Service Consultant tabled for now.
- 7. Personnel Discussions.
  - a. Closed session at 8:09.  
Back in session at 8:25. Johnetta Scheh makes motion to offer to Chief Willingham and seconded by Daniel Atwood to proceed with salary contract discussed in closed session. Voting was unanimous to offer the contract.
- 8. General new business and request for future agenda items.
  - a. None mentioned
- 9. Date of next meeting will be February 5, 2020.
- 10. Adjournment
  - a. Motion moved to adjourn the meeting by Johnetta Scheh and seconded Daniel Atwood. The voting was unanimous to adjourn the meeting at 8:28. PM.

Respectfully Submitted,

  
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ACESD2 Secretary  
Jeremy Waters

  
\_\_\_\_\_  
ACESD2 President  
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD01-08-2020 ESD.MP3